



DCS Cheat Sheet 2025/2026

DCS Website: <https://dcs.ourschoolpages.com/Home>

DCS Calendar link: <https://dcs.ourschoolpages.com/Event/MonthCalendar>

DCS Family Directory: <https://dcs.ourschoolpages.com/Directory>

DCS Volunteer Role Sign-Up: <https://www.signupgenius.com/go/904084FACAC2EA1F85-48472768-dcsvolunteer>

DCS Volunteer Rolls Directory: <https://dcs.ourschoolpages.com/Docs/Roles%20Documents>



Expected Number of Yearly Volunteer hours: **65 per family**

Volunteer Hours supports: funding (able to obtain and write grants), helps create our community, school, events, all our activities, teachers, and **students**. **Link to track family volunteer hours** Or go to **DCS website:**

[https://docs.google.com/forms/d/e/1FAIpQLScDSLVA3nwYD-](https://docs.google.com/forms/d/e/1FAIpQLScDSLVA3nwYD-icGWgwKM7r6nkKu8HwMErjnKeCQn5Z2jq2Dg/viewform)

[icGWgwKM7r6nkKu8HwMErjnKeCQn5Z2jq2Dg/viewform](https://docs.google.com/forms/d/e/1FAIpQLScDSLVA3nwYD-icGWgwKM7r6nkKu8HwMErjnKeCQn5Z2jq2Dg/viewform)

* Please use a single email address for all submissions from your family

* Extended family members can also fulfill hours.

Volunteer Roles '25/26 sign-up genius:

<https://www.signupgenius.com/go/904084FACAC2EA1F85-55511181-dcsvolunteer>

LWSD link for volunteer application: <https://apps.raptortech.com/Apply/MTEyMzplbi1VUw==>

- Volunteer application for the district needs to be renewed every 2 years.



DCS/Sandburg Staff

Principal - Erin Bowser

ebowser@lwsd.org

Vice Principal - Tim Patterson

tpatterson@lwsd.org

DCS Office Manager - Alissa Osborne

aliosborne@lwsd.org



DCS Teachers:

Youngers (K-1) **Ms. Stanley** astanley@lwsd.org

Email goes to Youngers class (parents and teacher)- youngers@emaildodo.com

Email goes to parents (no teacher or staff)- youngersnostaff@emaildodo.com

Middles (2-3) **Mrs. Payette** npayette@lwsd.org

Email goes to Middles Class (parents and teacher)- middles@emaildodo.com

Email goes to parents (no teacher or staff)- middlesnostaff@emaildodo.com

Olders (4-5) **Mrs. Subcleff** ESubcleff@lwsd.org

Email goes to Olders Class (parents and teacher)- olders@emaildodo.com

Email goes to parents (no teacher or staff)- oldersnostaff@emaildodo.com



DCS Committee Chairs:

Co-Chairs:	Aditi Jain & Kiran Neelarambam	co-chairs@dcscg.org
Treasurers:	Puneet Gupta & Tiana Herrod	treasurer@dcscg.org
Secretaries:	Phoebe Greenman & David Noor	secretary@dcscg.org
Community Building/Coms:	Annie Thomson & Jaclyn Senekerimyan	communitybuilding@dcscg.org
Volunteer Coordinator:	Hemalakshmi Kannan & Susan Grim	Volunteer@dcscg.org
New family Coordinators:	Grant Greenman & Madeline Oldani	newfamilies@dcscg.org
Friday Special Coordinators:	Karen Taha, Katya Yancheva & Josh Partlow	Friday.specials@dcscg.org
Staff Appreciation:	Swetha Raghavendran & Karen Taha	staffappreciation@dcscg.org
IT Chair:	Anwar Hossain & Jeremiah Dost	info@dcscg.org
DCS Community email:	Outgoing only – public to everyone:	DCS_business@emaildodo.com
DCS Family Directory:	https://dcs.ourschoolpages.com/Directory	



Dues/Donations: \$ 350 per kid per year. Link to pay dues: <https://www.zeffy.com/en-US/ticketing/dcs-dues>

• **Donation Matching:** Please check if your company participates in donation matching. Some companies will donate hours of volunteer work. On **Benevity** and in most cases the name of our Non-Profit group (**501c3**) is named: **Community Group of Discovery Community School**, and in **'Your Cause'** it is group **91-1647003**.



Reimbursement Request Form: filled-out Form and receipt(s) go to Treasurers: treasurer@dcscg.org

- Form link: <https://dcs.ourschoolpages.com/Doc/Restricted%20Docs/DCS%20Reimbursement%20Request.pdf>



Important DCS dates and times (subject to change)

Start time: 8:40am End time: 3:15pm Weds dismissal: 1:45pm ½ day dismissal: 11:45am

Friday Specials: Parents arrive at 1:55 to set up. Track starts at 2:10. Track ends at 3:10. Friday.specials@dcscg.org

Learning Journeys (LJ): TBD by each class & coordinating class team. See volunteer sign-up for class LJ reps

Class celebrations will be coordinated by classroom room rep(s) and teachers. See volunteer sign-up for class rep(s)

July/Aug. 2025	Sept 2025	Oct. 2025	Nov. 2025
July: 6th- DCS Pool Party 30th- DCS Picnic Aug: 27 th – 1st Steering meeting 7pm (In person- NO ZOOM) 25 th – PTSA Staff Lunch ?? th (NOT DCS) PTSA Ice-cream social 1-2pm 28 th - Ice-Cream Social/ Class Visit/ 1 st Community meeting (6:00pm)- No Zoom	NO Steering or Community meeting in Sept. 2 nd - School starts (1 st -5 th gr) 2 nd - First day Coffee (PTSA) 2-4 th - Family Connections (1/2 day) 5 th – K-5 th Full Day of school 5 th – DCS Kindergarten starts 5 th – Parent Mimosa Toast 6 th - DCS New Family Orientation 9 th – Kinder First Day Coffee (PTSA) 12 th – Back to School Movie Night (PTSA) 15 th & 16 th Olders Outdoor Ed 19 th – School Picture Day 26 th - Fall Fair and Fundraiser	2 nd - Steering meeting (7pm) ?? th - National Walk/Bike to School 10 th - Sandburg Curriculum Night (NOT DCS) ??- PTSA Stock the Lounge ?? th - Unity Day- Wear Orange 17 th - NO SCHOOL 24 th , 31 st - Fall Friday Specials 23 rd - Community meeting (DCS Curriculum night- DCS Teacher presentations) 7pm 24 th - PTSA Trunk or Treat/ Family Dance Party	7 th , 14 th Friday Specials 6 th – Steering Meeting 7pm 11 th - NO SCHOOL 8 th or 15 th - Fall Event (Sat) 20 st -DCS information night for (2026/27) incoming Kindergartens 20 th - Community Mtg/PNO 7pm ?? th - School Picture Retake Day 26 th - Learning Celebration 26 th ½ day of school 27 th , 28 th - NO SCHOOL
Dec. 2025	Jan. 2026	Feb. 2026	March 2026
4 th - Steering meeting 7pm ?? th - PTSA Make it and Take it Craft Night 17 th - Staff Appreciation - Thanks Snow Much 19 th - Last Day before Winter Break Dec 22 nd – Jan 2 nd NO SCHOOL Winter Break	5 th - Back to school 8 th - Steering meeting 7pm 19 th - NO SCHOOL 22 nd - Community Mtg 7pm 23 rd - Friday Specials 27 th , 29 th , 30 th - Conferences (1/2 days) 27 th , 29 th , 30 th - book fair	5 th - Steering meeting 6 th , 20 th - Friday specials 12 th , 13 th , 16 th - NO SCHOOL TBD - Guest Speaker (replaces community Mtg)	March 7 th - Winter Event 5 th - Steering meeting (budget) 7pm 13 th - NO SCHOOL 19 th - Community Mtg (budget approval) 7pm -
April 2026	May 2026	June 2026	July/ Aug 2026
2 nd - Steering meeting 7pm 13-17 th - NO SCHOOL (Spring Break) ?? th - Dance Week ??? – Spring Party (in class) 23 th - Community Mtg 7pm (Board Elections) 24 th - Friday Specials ?? th - Book Rodeo	7 th – Steering meeting 7pm 1 st , 8 th 15 th - Friday Specials 4-8 th - Teacher Appreciation 20 th - Community Mtg 7pm (Last meeting for the school year- Departing families- No Zoom) ?? th School Play 22 nd 25 th & 26 th - NO SCHOOL 29 th 30 th – DCS Family Camp Weekend	4 th – Last Steering meeting 7pm (In-person- No Zoom) ?? th - DCS musical 6:00pm ??? End of the year Picnic 12 th - School Event- Field Day ?? th Older's swim ??? 5 th Moving-up Ceremony 17 th - Last day of School (1/2 day)	SUMMER!!!! TBD- Summer Picnic TBD: Swim Party TBD: 1 st Steering meeting 2026/2027 TBD: Ice-Cream Social/ Class Visit/ 1 st community meeting 2026/2027

District Calendar: <https://resources.finalsite.net/images/v1690577705/lwsdorg/ann98wbaiuq3fp7mlnuh/2023-24LWSD-one-page-calendar.pdf>

Lunch Calendar: <https://www.lwsd.org/students-families/breakfast-and-lunch-menus>

School Bucks: <https://www.myschoolbucks.com/ver2/login/postlogin.action>

LWSD SKYWARD: <https://www.q.wa-k12.net/lkwashSTS>

Students Attendance: To report an absence email discoveryattendance@lwsd.org & CC your teacher or call 425-936-2709.

Modes of Communication

- DCS typically sends communication through email (DCS_business@emaildodo.com) which includes community meeting invites & meeting notes, evites (head counts), signup genius, class emails, Facebook: **Discovery Community Group Parent Group**
- Principal Erin Bowser sends out all school news through **Parent Square**, including some DCS and PTSA items, such as the PTSA newsletter **The Scoop** or **Sandburg DCS PTSA Facebook page**, LWSD send information out through **Peach Jar**,
- PTSA website: <https://sandburgdcsptsa.org> PTSA Board emails: <https://sandburgdcsptsa.org/about-us/#board>
 - PTSA FB: <https://www.facebook.com/sandburgdcsptsa>